

## **Editorial requirements for authors.**

Articles should be written in English, in a clear, succinct and accessible manner.

### **1. COMPOSITION**

1. Fonts:
  - a. Title: Times New Roman 14 points, bold
  - b. Subtitles: Times New Roman 12 points, bold
  - c. Body of the paper: Times New Roman 12 points
  - d. Table: Times New Roman 10 points
2. On a separate front page: the name of the Author / Contributor by and Affiliation: Times New Roman 11 points
3. Margins: 2.5 cm
4. Space: 1,5
5. Author's / co-author's name, Title – centred
6. Titles and subtitles: left-aligned
7. Body of the paper: justified
8. Spacing:
  - a. Title, sections, subsections: 12 points
  - b. Body of the paper: 6 points
  - c. Table: 0 points
9. Indent: body of the paper – special protrusion “first line” 1,25 cm
10. Notes: parenthesis – ex. (Berry 2003: 12)
11. Tables: black and white, with no shading, placed vertically, published in the text, number, and title of the above explanations and the source below, when moving to the next page - number, title and table header are repeated

### **2. STRUCTURE**

1. Name and surname of the author and co-author (if any)
2. Affiliation
3. E-mail address, telephone number
4. Brief information about the author in English (up to max. 5 lines) /on a separate first page/
5. Title
6. Abstract (up to 6 lines)
7. Key words (up to 5, in alphabetical order)
8. Introduction
9. Sections and subsections (numbering according to the following example):
  - a. The first subtitle
  - b. The second subtitle etc.
10. Summary (conclusions, findings and limitations)

Camuffo, F.A. (2005), Benefits of inter-firm cooperation, in: Norman, M. (Ed.), *Creating the value through partnerships*, Elsevier, New York, NY, pp. 15-20.

**In case of any failures of the above requirements we reserve the right to ask to rework mentioned the article!**